

LIMA CENTRAL CATHOLIC BOARD OF TRUSTEES

Thursday, March 23, 2017

5:30PM

Great Hall, LCC

Members Present: Walt Klimaski, Faith Cummings, Danielle Foster, Scott Sherrick, Jamey Skinner, Jan Acerro, Dave Seffernick, John Neville, Fr. Kent Kaufman, Donny Judy, J.J. Sreenan, and Fr. David Ross

Guests Present: Connie McCain, Stephanie Williams

Prayer: Given by Scott Sherrick

The meeting called to order at 5:30pm

Minutes from the 2-23-17 Meeting:

- a) Regarding Committees: Marketing/Development/Communications: letter "a"  
Stephanie Williams would like to strike Cami and Karen's names
- b) Regarding Building & Grounds: number three  
Just to clarify that the funds being raised are from donors not currently donating to other projects at or within the school

Motion to approve February 23, 2017 Meeting Minutes, with above corrections/amendments made by John Neville; Seconded by Danielle Foster; all in favor - approved

**President's Report:**

- 1) The proposal from Tom Barnhart to name the Science and Technology Wing in honor of Richard Ireland should be tabled and discussed later. John believes this topic should go to the Marketing & Development Committee for further discussion

**Academic Affairs**

- 1) Stephanie reports that there are 66 Saturday Schools assigned, mostly for plagiarism and academic dishonesty. A violation of such is 2 Saturday Schools. There needs to be a way to emphasize on honesty; maybe a Saturday School which focuses on MLA (Modern Language Association) or even have an on-line seminar on plagiarism; Concern if the cheating is deliberate or innocent; Looking at possibility of MLS or plagiarism seminar to be a part of Freshman Focus so the students are familiar with the policies and punishments
- 2) Cards with candy attached were passed out at the St. Patrick's Day Parade advertising the Mulch Madness Sale. Mr. Kill pulled a trailer with kids/staff/parents on board. Seemed to have a good response from the cards
- 3) Scheduling for next school year is almost complete

## **Strategic Planning**

### **Reserve Policy Review**

The finance committee would like to revise the reserve policy “to minimize this exposure, LCCSH shall maintain financial reserve ***at least*** equal to six months of expenditures, based upon the most recent fiscal years’ experience.”

Motion made by John Neville to adopt the reserve policy as revised; Seconded by J.J. Sreenan; all in favor – approved

Dave Seffernick made a motion to set the reserve policy at no less than 1.5 million dollars; Seconded by John Neville; all in favor - approved

## **Committees**

### **A) Academic Affairs:**

- a) The Academic committee is working on a survey for parents/students/staff regarding many facets of the school. The committee will bring it to the board to review before sending it out.
- b) Requesting suggestions of what needs to be worked on for next year

### **B) Building & Grounds:**

Circulated meeting minutes from 3-20-17 which were passed and reviewed

- a) Lighting has been ordered and is due for delivery this week.
- b) Fundraising stands close to \$14,000
- c) Baseball field maintenance contract has been awarded to Chris Martello who has already begun working on the field
- d) There is a meeting next week with several officials regarding the Wetlands drainage issues
- e) Money is in the budget for contractors to remodel the ladies room in the 200 wing
- f) The 300 wing will be painted this summer
- g) Will be asking Mr. Kill about the band practicing on the football field during band camp

### **C) Finance:**

- 1) Circulated meeting minutes from 3-21-17 which were passed and reviewed
  - a) LCC has responded to all the auditor’s questions but have had no responses in return
  - b) Metrics format based on forms used by the Archdiocese of Cincinnati is a good thing to happen at LCC and staff will be participating in workshops to learn more about the application of metrics at LCC
  - c) The budget will need to be approved at the April Board Meeting

### **D) LCC Foundation / Fundraising:**

- a) Fundraising is doing very well and is close to achieving its goal
- b) Event on March 30th – Evening with the Admiral
- c) Alumni Event on April 8th – Toledo Walleye Hockey Game

**E) Marketing/Development/Communications:**

- a) Kayla Nocera to come to upcoming meeting to give a report on the incoming freshman and their test scores
- b) There is a need for Outcomes Assessment Coordination and possibly some intervention strategies due to a misalignment of test scores versus grade point averages
- c) Kayla will be able to put together a graph showing the testing data from each of the elementary schools, which can be a grueling process but will help bring things together. We need prevention to fill in these gaps. This committee would like for the curriculum committee to do an analysis of this data and make recommendations.

**F) Mission, Policy & Board Governance:**

- 1) John Neville and Stephanie Williams met with Michael Schoenhoffer and approximately 6 to 7 others regarding the drug testing policy
- 2) It was stated that there needs to be some type of testing or research conducted to identify the students that need help
  - a) This topic needs to go back to the Committee for discussion
  - b) There needs to be a preventative approach with the drug testing and this meeting gave us a lot of promising ideas we could use with consideration as to what is best for LCC students
  - c) Does the policy need to have a parental component
  - d) The Mission, Policy and Governance Board needs to develop a proposal to bring the topic back to the board. Danielle Foster makes a motion to develop this proposal; Seconded by Jamey Skinner; all in favor - approved

**Old Business**

- a) Thank you to Stephanie and her staff from Faith and Jeff who met with them for question and answers
- b) Faith commends the seniors for the Cap Stone presentations she observed. They all did an amazing job and she is excited for next year's presentations. The writing and organization components are really doing a remarkable job. The seniors were more focused, organized, on-point and very serious

**New Business**

- a) Everyone is very busy and the board members would like to have more time to review the agenda, meeting minutes, and committee reports. John Neville has requested the meeting minutes be released earlier. The committees will send their own minutes out in email prior to the Board of Governor's Meeting
- b) There will be a reminder email the Friday before the next Board Meeting with any attachments that the secretary has received but then printed packets of all minutes received will be available at the Board meeting.

Closing prayer: Given by Danielle Foster

Meeting adjourned at 6:20pm

**\* NEXT MEETING: Wednesday, April 26, 2017 at 5:30pm at LCC in the Quatman Room \***